

*City Of Calimesa*  
**City Council Minutes of the Regular Meeting of  
February 20, 2018**

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**CALL TO ORDER 6:00 p.m. by Mayor Hewitt**

**ROLL CALL:** MAYOR HEWITT, MAYOR PRO TEM DAVIS, COUNCIL MEMBER CLARK, COUNCIL MEMBER HYATT AND COUNCIL MEMBER MOLINA.

**ABSENT:** NONE.

**STAFF:** CITY MANAGER JOHNSON, CITY ATTORNEY ENNIS, CITY CLERK GERDES, PUBLIC WORKS DIRECTOR ASKEW, CITY ENGINEER THORNTON, COMMUNITY DEVELOPMENT DIRECTOR DE MANINCOR, FIRE CHIEF JOHNSON AND POLICE CHIEF PEMBERTON.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Council Member Clark.

**COMMUNICATIONS FROM THE PUBLIC**

Charles Hurt, spoke on behalf of the Calimesa Cultural and Performing Arts Association and announced that the 2018 Summer Concert Series would be held at the Calimesa Country Club beginning July 12<sup>th</sup> and running for 7 weeks. He reported that the Sr. Valentine Dinner was a great success and announced the St. Patrick's Day Sr. Dinner that would be held on March 16<sup>th</sup>.

**APPROVAL OF THE AGENDA**

**MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER HYATT, CARRIED 5-0 TO APPROVE THE AGENDA AS PRESENTED.**

Mayor Hewitt asked if there were any items to be removed from the Consent Calendar for discussion. Council Member Hyatt requested that Item No. 8 be removed for discussion.

**CONSENT CALENDAR**

*The following Consent Calendar items are expected to be routine and non-controversial. Council will act upon them at one time without discussion. Any Council Member or staff member may request removal of an item from the Consent Calendar for discussion.*

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
  - a) ***City Council action minutes of February 5, 2018***

2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
  - a) *Community Services Commission Meeting minutes of December 6, 2017*
  - b) *Library Commission Meeting minutes of November 7, 2017*
  - c) *Library Commission Meeting minutes of December 5, 2017*
3. APPROVAL OF WARRANT REGISTERS.
  - a. *Check Register Report with a total of \$314,745.34 (Check Nos. 31942 to 31980)*
  - b) *February 1, 2018 Council Payroll of \$1,707.75*  
*February 8, 2018 Payroll of \$48,576.43*
4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA.

*This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.*
5. TRAVEL EXPENSES  
**RECOMMENDATION:** *That the City Council move to approve the Travel Expenses Report for January 31, 2018.*
6. TREASURER'S REPORT FOR THE QUARTER ENDED DECEMBER 31, 2017.  
**RECOMMENDATION:** *That the City Council receive and file the Investment Report for the Quarter ended December 31, 2017.*
7. ADOPTION OF RESOLUTION PROVIDING AUTHORIZATION FOR PARTICIPATION IN THE FEDERAL SURPLUS PROPERTY DONATION PROGRAM THROUGH THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES.  
**RECOMMENDATION:** *That the City Council adopt Resolution No. 2018-05, A Resolution of the City Council of the City of Calimesa, California resolving to acquire Federal Surplus Property from the California State Agency for surplus property and rescinding Resolution No. 99-20 in its entirety.*
9. ACCEPTANCE OF EMPG PROGRAM FUNDS, AUTHORIZATION TO SIGN RELATED FORMS AND AMEND FY 2017-18 BUDGET  
**RECOMMENDATION:** *That the City Council approve Resolution 2018-07, a resolution of the City of Calimesa, designating the City Manager as the authorized official to execute EMPG Program agreements on behalf of the City; and authorizing the City Manager to sign the California Governor's Office of Emergency Services Grant Subaward Face Sheet and other related forms, thus accepting the EMPG Program Award; and amending the Fiscal Year 2017-18 Budget to include grant funds and related expenditures*

**MOTION BY MAYOR PRO TEM DAVIS, SECONDED BY COUNCIL MEMBER HYATT, CARRIED 5-0 TO APPROVE ITEM NO'S 1-7 AND 9 OF THE CONSENT CALENDAR AS PRESENTED.**

## **CONSENT CALENDAR ITEMS REMOVED FOR DISCUSSION**

8. ADOPT RESOLUTION 2018-06 DECLARING THE CITY COUNCIL'S INTENTION TO VACATE A PORTION OF 7<sup>th</sup> PLACE FROM COUNTY LINE ROAD TO COUNTY LINE LANE, REFERRING THIS MATTER TO THE PLANNING COMMISSION FOR REVIEW AND DIRECTING THE CITY CLERK TO SET AND PROVIDE NOTICE OF A PUBLIC HEARING THEREON

*RECOMMENDATION: That the City Council approve Resolution 2018-06, a resolution of the City of Calimesa, declaring its intention to vacate the right-of-way within a portion of 7<sup>th</sup> Place, referring this matter to the Planning Commission for review and directing the City Clerk to set and provide notice of a public hearing thereon.*

Council Member Hyatt questioned whether public notices were sent out regarding the street vacation. Public Works Director Askew stated that this was the initial step in the street vacation process and public noticing would occur in the future.

**MOTION BY COUNCIL MEMBER HYATT, SECONDED BY MAYOR PRO TEM DAVIS, CARRIED 5-0 TO APPROVE ITEM 8 OF THE CONSENT CALENDAR AS PRESENTED.**

## **CHAMBER OF COMMERCE REPORTS**

Chamber President Duvall stated that she was continuing to work with Past President Donna Lotz in the Chamber President transition. She announced that the Chamber received a \$5,000 donation from Marion Ashley's office and are working on allocating the funds appropriately with the Chamber. She further announced the Paint Night Fundraiser that would be held on March 23<sup>rd</sup> and the Scholarship Event on May 10<sup>th</sup>. She reported that the first holiday parade meeting was held prior to her coming to give this report, adding that the committee will be contacting the city to obtain the appropriate permits for the parade.

## **POLICE CHIEF COMMENTS & REPORTS**

Police Chief Pemberton stated that he had nothing to report.

## **FIRE CHIEF COMMENTS & REPORTS**

Fire Chief Johnson reported 310 total calls from January 1, 2018 – February 15, 2018, with 103 mutual aid calls. He reported that the training room had been painted and new blinds were installed and thanked Deputy City Manager Gerdes for her assistance. He announced that the Fire staff attended the Sr. Valentine Dinner, served the attendees and assisted with washing the dishes. He stated that all had a great time.

## **MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS**

*This is the time for comments, announcements and/or reports on meetings attended at public expense as required by AB 1234.*

Council Member Molina reported that she attended a RTA Budget and Finance Committee Meeting.

Council Member Hyatt reported that he attended a SCAG meeting and announced that it was the first meeting in their new offices in Los Angeles.

### **BUSINESS ITEMS**

10. **ADOPT RESOLUTION 2018-09 DECLARING THE CITY COUNCIL'S INTENTION TO PARTNER WITH MSRC ON THE LOCAL GOVERNMENT PARTNERSHIP PROGRAM**

***RECOMMENDATION: That the City Council approve Resolution 2018-09, a resolution of the City of Calimesa, declaring its intention to partner with the Mobile Source Air Pollution Reduction Review Committee (MSRC) on the Local Government Partnership Program as a way to emphasize an accelerated transition to zero and near-zero vehicles along with essential supporting infrastructure; and amend the Fiscal Year 2017-18 Budget to include grant funds and related expenditures.***

Public Works Director Askew presented the agenda report and provided a power point presentation regarding the MRSC and the Local Government Partnership Grant Program. She stated that the project would be the installation of bike lanes on County Line Road.

There was Council discussion of whether there would be parking on County Line Road if bike lanes were installed and questioned how many driving lanes would be built in the road improvements. Council Member Hyatt stated that he would like to see plans for the improvements on Countyline Road.

Staff stated that a report and plan of the Countyline Road Improvements would be brought to the next meeting for Council review.

After Council discussion the following action was taken:

**MOTION BY MAYOR PRO TEM DAVIS, SECONDED BY COUNCIL MEMBER MOLINA, CARRIED 4-1(COUNCIL MEMBER HYATT VOTED NO) TO ADOPT - RESOLUTION NO. 2018-09, A RESOLUTION OF THE CITY OF CALIMESA DECLARING ITS INTENTION TO PARTNER WITH THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE (MRSC) ON THE LOCAL GOVERNMENT PARTNERSHIP PROGRAM AS A WAY TO EMPHASIZE AN ACCELERATED TRANSITION TO ZERO AND NEAR-ZERO VEHICLES ALONG WITH ESSENTIAL SUPPORTING INFRASTRUCTURE; AND AMEND THE FISCAL YEAR 2017-18 BUDGET TO INCLUDE GRANT FUNDS AND RELATED EXPENDITURES.**

## CONVENE JOINT CITY COUNCIL AND SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY

The Joint meeting was called to order at 6:54 p.m. by Mayor Hewitt. All members of the agency were present.

### CALL TO ORDER

**ROLL CALL:** AGENCY CHAIR DAVIS, AGENCY VICE-CHAIR CLARK, AGENCY MEMBER HEWITT, AGENCY MEMBER HYATT AND AGENCY MEMBER MOLINA

### JOINT MEETING CONSENT CALENDAR

*The following Consent Calendar items are expected to be routine and non-controversial. The Agency will act upon them at one time without discussion. Any Agency Member or staff member may request removal of an item from the Consent Calendar for discussion.*

JM-1 APPROVAL OF ANNUAL AUDIT SERVICES WITH BADAWI & ASSOCIATES.

***RECOMMENDATION:*** *That the City Council and Successor Agency authorize the City Manager to accept and execute an engagement letter with Badawi & Associates for completion of an independent financial audit of the City of Calimesa finances, including its Successor Agency, for fiscal year ending June 30, 2018.*

**MOTION BY MAYOR PRO TEM/AGENCY CHAIR DAVIS, SECONDED BY COUNCIL/AGENCY MEMBER MOLINA, CARRIED 5-0 TO ACCEPT AND EXECUTE AN ENGAGEMENT LETTER WITH BADAWI & ASSOCIATES FOR COMPLETION OF AN INDEPENDENT FINANCIAL AUDIT OF THE CITY OF CALIMESA FINANCES, INCLUDING ITS SUCCESSOR AGENCY, FOR FISCAL YEAR ENDING JUNE 30, 2018.**

### JOINT MEETING BUSINESS ITEMS

JM-2. 2017-18 MID-YEAR FINANCIAL REPORT.

***RECOMMENDATION:*** *That the City Council adopt Resolution No. 2018-08 a Resolution of the City Council of the City of Calimesa amending the Fiscal Year 2017-2018 budget to include certain necessary adjustments.*

City Manager/Agency Executive Director Johnson presented the agenda report and provided a power point presentation of the 2017-2018 mid-year budget review.

After Council/Agency discussion the following action was taken:

**MOTION BY COUNCIL/AGENCY MEMBER HYATT, SECONDED BY COUNCIL/AGENCY MEMBER MOLINA, CARRIED 5-0 TO ADOPT RESOLUTION NO. 2018-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO INCLUDE CERTAIN NECESSARY ADJUSTMENTS.**

## **ADJOURN THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY AND RECONVENE THE CITY COUNCIL MEETING**

Mayor Hewitt adjourned the Successor Agency to the Calimesa Redevelopment Agency and reconvened City Council at 7:23 p.m.

### **COUNCIL MEMBERS' COMMENTS & REPORTS**

*This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).*

Council Member Clark reported that he attended the Sr. Valentine Dinner, adding it was a hit and a great turnout. He thanked fire Chief Johnson for the departments work in serving and cleaning up.

Council Member Molina reported that she and Commissioner Duvall rode public transportation for a test run to Olvera Street and back, stating that it's their goal to let others know where they can go utilizing public transportation. She further reported that she attended the Chamber Breakfast meeting where Habitat for Humanity spoke.

Council Member Hyatt reported that he attended the Sr. Valentine Dinner, adding it was a great time and expressed his appreciation of the Fire Department's attendance and assistance.

### **CITY MANAGER COMMENTS & REPORTS**

City Manager Johnson stated that Public Works Director Askew and Deputy City Manager Gerdes would be addressing the Council on a couple of issues.

Public Works Director Askew reported that she attended the Riverside County Flood Control Zone 5 meeting and announced that they allocated 2.9 million for the Calimesa Creek project, adding that the allocation brings the total funds available for the project to 6.2 Million.

Deputy City Manager Gerdes informed the Council of an opportunity to read to the Children at Calimesa Elementary School Library during their scheduled reading event. She asked if any members of the Council were interested, and if so to let her know. She further announced the League of California Cities Riverside Division meeting of March 12<sup>th</sup> and asked for RSVP's for those attending. She announced that the Yucaipa High School had contacted her in regard to the Annual Scholarship Program and requested that the Council let her know of their interest in contributing towards the scholarships for this year.

**ADJOURNMENT**

Meeting adjourned at 7:32 p.m. to the Regular Meeting of the City Council on Monday March 5, 2018, at 6:00 p.m.

Respectfully Submitted,



Darlene Gerdes, City Clerk

**MOTION BY COUNCIL MEMBER HYATT, SECOND BY COUNCIL MEMBER MOLINA, CARRIED 5-0 TO APPROVE THE MINUTES OF FEBURARY 20, 2018 REGULAR MEETING AS PRESENTED.**

**APPROVED: March 5, 2018**