



## The City of Calimesa Fire Department

Phy. Address: 906 Park Avenue, Calimesa CA 92320

US Mail: 908 Park Avenue, Calimesa, CA 92320

(909) 795-9801 [www.CityofCalimesa.net](http://www.CityofCalimesa.net)

### City of Calimesa Fire Department Job Announcement

## Fire Captain- EMT

***The purpose of this recruitment is to obtain an eligibility list for the position of Fire Captain-EMT. There are no positions currently open.***

48/96 Hour Work Schedule // Rate: \$16.54 to \$21.11 per hour // \$850 per month  
Contribution to Flexible Health Benefit Plan// Medical Benefits after 30 Days of  
Employment // Retirement Plan // 10 PTO Days per year // \$600 Annual Uniform  
Allowance //

#### Ideal Candidate

The ideal candidate will demonstrate characteristics of superior leadership skills with the ability to positively influence others. The candidate will possess the ability to work effectively with the Fire Chief, Fire Department personnel, City staff and community members in the course of delivering fire service to the community. The candidate shall have a strong knowledge of fire service operations and problem solving.

#### About the Position

Under the general direction from the Fire Chief and executive fire management staff, the Fire Captain will be tasked with administrative work, commanding and coordinating emergency fire department incidents including, but not limited to: fire suppression, emergency medical services, hazardous materials services, technical rescue services, community-wide emergency management issues, fire prevention, public education, public relations, training staff, maintenance of equipment, buildings and grounds and other duties as assigned. The Fire Captain will represent the Fire Department in the absence of the Fire Chief or other executive fire management staff.

#### Minimum Requirements

**Education:** High school diploma or Equivalent

**Licenses:** Valid California Class C driver's license with Firefighter Endorsement  
**or** California Commercial Class A or B driver's license with Airbrake  
and Tank endorsement; Valid California State EMT-1; American

Heart Association CPR Healthcare Professional/BLS; Valid Firefighter's Physical Ability Test consisting of a Biddle or CPAT

**Certificates:** Driver Operator 1A and Driver Operator 1B, Fire Control 3, Auto Extrication, Hazmat Fro, S-130 Firefighting Training, S-190 Introduction to Wildland Fire Behavior, Low Angle Rope Rescue, NIMS IS-700, NIMS IS-800, Fire Fighter I **and** California State Fire Command 1A, Fire Command 1B, Fire Command 1C, Training Instruction 1B or Fire Instructor 1A, Training Instructor 1A or Fire Instructor 1B, Fire Investigation 1A, Fire Management 1, Fire Prevention 1, ICS-300; **or** California State Fire Company Officer 2A, Company Officer 2B, Company Officer 2C, Company Officer 2D, Company Officer 2E, Instructor I

**Experience:** Minimum of four (4) years of firefighting experience in an all-risk fire agency with increased responsibility in leadership and management activities.

Candidate's Selection Process:

Persons meeting the minimum requirements shall submit an employment application with supporting documents. Upon review of the application packets, the most qualified applicants will be invited to participate in a written test, oral interview, and practical test. The most successful candidates will advance to a Fire Chief's oral interview. Conditional employment offers will be given to the candidates who are the most successful in the testing process contingent of passing a pre-employment physical, drug test, and background check.

After accepting employment with the City of Calimesa's Fire Department, the employees will be subjected to an eighteen (18) month employment probation period as an at-will employment term.

COMPLETED APPLICATION PACKETS CAN BE SUBMITTED IN PERSON OR VIA MAIL TO:

City of Calimesa  
Attention: Human Resources  
908 Park Avenue  
Calimesa, CA 92320  
(909) 795-9801

*The recruitment for this position is to obtain an eligibility list for Fire Captain*

The City of Calimesa is an Equal Opportunity Employer.



# City of Calimesa Fire Department

Address: 906 Park Avenue, Calimesa, CA 92320

Mailing Address: 908 Park Avenue, Calimesa, CA 92320

(909) 795-9801 [www.cityofcalimesa.net](http://www.cityofcalimesa.net)

## EMPLOYMENT APPLICATION

AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**NOTICE TO APPLICANTS:** Please fill every field in this application to best of your ability and knowledge. Failing to provide full, true and accurate information or falsifying any of the information provided will disqualify applicants from eligibility for employment by the City of Calimesa Fire Department.

POSITION APPLIED FOR: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_  
(First) (Middle) (Last)

ADDRESS: \_\_\_\_\_  
(Street) (Apt. #) (City) (State) (Zip code)

PHONE NUMBER (H): ( ) \_\_\_\_\_ PHONE MESSAGE: ( ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### ADDITIONAL INFORMATION

Are you now, or have you ever been, employed by the Fire Department?

Yes  No  If "Yes," Explain under Remarks below.

Have you ever been discharged or forced/asked to resign?

Yes  No  If "Yes," Explain under Remarks below.

Do you have a valid California Driver's License?

Yes  No  If "No," Explain under Remarks below.

Are you related to anyone working for the Fire Department?

Yes  No  If "Yes," Explain under Remarks below.

DL# \_\_\_\_\_ Class: \_\_\_\_\_ State Issued: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

### REMARKS (IF ADDITIONAL SPACE IS NEEDED, USE SEPARATE SHEET)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EDUCATION

Circle the highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 High School Diploma:  G.E.D. Certificate:

Name of College or University Major Completed Units Degree

Other educational course work: \_\_\_\_\_

Vocational Training: \_\_\_\_\_

Special Trades or Skills: \_\_\_\_\_

**EXPERIENCE**

List all positions you have held in the last 10 years. If you feel volunteer, part-time or military positions are applicable, list those. List each title or promotion separately. Resumes may be attached but WILL NOT be acceptable in lieu of COMPLETE ANSWERS. Start with your present or most recent position and work backwards. Attach additional sheets as necessary.

**WORK HISTORY**

Organization/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ per, Month  Week  Hour   
Dates of Employment: (Month, Year) Full-time  Part-Time  From: \_\_\_\_\_ To: \_\_\_\_\_ Length of service \_\_\_\_\_ Yrs. \_\_\_\_\_ Mo  
Name of Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

Organization/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ per, Month  Week  Hour   
Dates of Employment: (Month, Year) Full-time  Part-Time  From: \_\_\_\_\_ To: \_\_\_\_\_ Length of service \_\_\_\_\_ Yrs. \_\_\_\_\_ Mo  
Name of Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

Organization/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ per, Month  Week  Hour   
Dates of Employment: (Month, Year) Full-time  Part-Time  From: \_\_\_\_\_ To: \_\_\_\_\_ Length of service \_\_\_\_\_ Yrs. \_\_\_\_\_ Mo  
Name of Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

Organization/Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Position Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ per, Month  Week  Hour   
Dates of Employment: (Month, Year) Full-time  Part-Time  From: \_\_\_\_\_ To: \_\_\_\_\_ Length of service \_\_\_\_\_ Yrs. \_\_\_\_\_ Mo  
Name of Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Duties: \_\_\_\_\_

**REFERENCES**

Do you object to our contacting your past employers? Yes  No

If "Yes", please briefly explain: \_\_\_\_\_

**AGREEMENT (READ CAREFULLY BEFORE SIGNING)**

I certify that all statements in this Application are true and complete, and I authorize investigation of all matters contained. I agree and understand that any misrepresentation or omission of a matter of fact may be justification for rejection of my Application, refusal of employment, removal of my name from an Eligibility List, and/or dismissal from employment with The City of Calimesa Fire Dept. I agree to undergo a physical examination by a City of Calimesa Physician and fully understand that employment is contingent upon meeting The City of Calimesa physical requirements, background investigation, including criminal history and employment history drug test and verification of educational qualifications, certifications and licenses. I further agree to be fingerprinted and to furnish proof of age and citizenship as may be directed. I authorize the employers, schools and persons named above to provide any additional information regarding my qualifications and character.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**CITY OF CALIMESA FIRE DEPARTMENT**

908 Park Avenue, Calimesa, CA 92320, (909) 795-9801

The City of Calimesa Fire Department is committed to a program of Affirmative Action to address Women, minority groups and the handicapped in obtaining equal employment opportunities. We request the following information to assist us in complying with State and Federal laws to report statistics regarding our applicants.

*Completion of the following questionnaire is voluntary and will not affect your chances of employment.*

This portion of the application will be detached when you file your application and be used for recording purposes only. Thank you for your cooperation.

**ETHNIC IDENTIFICATION**

**Check this group to which you commonly identify yourself:**

- African American
- Hispanic (Mexican, Spanish, Puerto Rican, South American)
- White or Caucasian
- Asian American/Pacific Islander
- Native American – Name of Tribal Affiliation: \_\_\_\_\_
- Other: \_\_\_\_\_

- |                                 |                    |                           |
|---------------------------------|--------------------|---------------------------|
| <b><u>SEX:</u></b>              | <b><u>AGE:</u></b> | (Please circle age range) |
| <input type="checkbox"/> Female | 18-25              | 46-50                     |
| <input type="checkbox"/> Male   | 26-30              | 51-55                     |
|                                 | 31-35              | 56-60                     |
|                                 | 36-40              | 61-65                     |
|                                 | 41-45              | 66+                       |

DATE: \_\_\_\_\_

I RESIDE IN: \_\_\_\_\_  
(City) (State) (Zip Code)

**I HEARD ABOUT THIS JOB: (Please circle number)**

1. A friend
2. A relative
3. A website If, "Yes" Which one? \_\_\_\_\_
4. A Newspaper ad. If, "Yes" Which one? \_\_\_\_\_
5. A Professional magazine, journal or newsletter. If, "Yes" Which one? \_\_\_\_\_
6. An Educational placement center. If, "Yes" Which one? \_\_\_\_\_
7. An Employment agency or special employment office. Which one? \_\_\_\_\_
8. Other: \_\_\_\_\_

**Please send a complete copy of your resume, application and a copy of all certifications to:  
City of Calimesa, Attention Human Resources, 908 Park Avenue, Calimesa, CA 92320 - (909) 795-9801  
The City of Calimesa Fire Department is an Equal Opportunity Employer**