



City of Calimesa Planning Department

TEMPORARY EVENT PERMIT APPLICATION

For one-time events of no more than three days in length (including annual or recurring events).
Examples include fairs, carnivals, rodeos, shows, walking/running and/or bicycling events and races, parades, and seasonal sale of agricultural products (e.g., farmer's markets).

Temporary Event Permit applications must be submitted at least 30 days prior to the event.

TEP No. _____

Applicant Name: _____

Applicant Address: _____

Telephone Number: _____

Location of Proposed Use: _____

Description/Explanation of the Proposed Use: _____

A "Temporary Event Permit" is deemed a use determined by the Planning Director pursuant to Section 18.15.135 of the Calimesa Municipal Code. Temporary events must comply with the following standards:

1. Each temporary event shall be no more than three consecutive days in length.
2. All parking spaces for patrons and guests shall be provided on site where the activity is taking place. On-street or off-site parking may be used in lieu of on-site parking if approved by the city.
3. Vehicular access to the event site shall not create traffic conflicts or congestion on city streets or preclude access to any other private property during the operation of the event.
4. Noise created by the event shall not exceed the levels outlined by the city of Calimesa noise ordinance.
5. The concentration of persons, animals, structures, or vehicles shall not interfere with emergency access.

SUBMITTAL REQUIREMENTS:

1. Completed application form and \$95.00 fee.
2. Submittal of a site plan identifying the location of property to be used and the specific location of the use on the property. The plan must identify all points of access and clarify that no required access will be impeded. Site plan shall also identify any proposed temporary structures and/or temporary sanitation provisions.

3. Submittal of an event description including dates and times of the event, any proposed temporary structures and/or temporary sanitation provisions, and whether or not food will be sold/served.
4. The applicant shall submit plans to the review authority for signs, solid, hazardous and toxic waste collection and disposal; for safety and security measures; and for sanitary and medical facilities.
5. Submittal of all application materials and fees to the City must occur at least 30 days prior to the proposed event.

Signature of Applicant: _____

I HEREBY CERTIFY, under the penalty of perjury, that I am the owner of the property for which this application is made and, in that capacity, have given authority to the above listed applicant to act on my behalf.

Dated at _____, California, on _____, 20__

Landowner Name (Printed)

Signature of Landowner

*****FOR CITY USE ONLY*****

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| <p>Stamp Received</p> <p>Initials _____</p> | <p>Date Received: _____</p> <p>By: _____</p> <p>Amount Received: _____</p> <p><input type="checkbox"/> Cash</p> <p><input type="checkbox"/> Credit, Last 4-digits: _____ MC/Visa</p> <p><input type="checkbox"/> Check; number: _____</p> <p>Receipt No.: _____</p> |
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