



CALIMESA
California

Special Joint Workshop of the Calimesa City Council and Planning Commission

Meeting Agenda

Saturday, April 22, 2023 – 1:00 p.m.

Norton Younglove Multipurpose Senior Center
908 Park Avenue, Calimesa, CA 92320

CALL AND NOTICE OF A SPECIAL JOINT CITY COUNCIL & PLANNING COMMISSION MEETING

NOTICE IS HEREBY GIVEN that the Mayor has called a Special Joint City Council & Planning Commission Meeting to be held at the Norton Younglove Multipurpose Senior Center, 908 Park Avenue, Calimesa, CA 92320 at 1:00 p.m. on Saturday April 22, 2022.

The public may also view the meeting live at <https://www.facebook.com/cityof.calimesa> or <https://www.youtube.com/@calimesacity900/live>.

William Davis, Mayor ♦ Wendy Hewitt, Mayor Pro Tem
Jeff Cervantez, Council Member ♦ John Manly, Council Member ♦ Linda Molina, Council Member
Will Kolbow, City Manager ♦ Brendan Kearns, Assistant City Attorney

PLANNING COMMISSION

Mike Barron, Chair ♦ Eric Cundieff, Vice-Chair ♦ Mike Brittingham, Commissioner
Christine Champenois, Commissioner ♦ John Keith, Commissioner

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office, (909) 795-9801. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Any public writings distributed by the City to at least a majority of the Council Members regarding any item on this regular meeting agenda will be made available at the public counter at City Hall located at 908 Park Avenue, Calimesa, CA 92320.

THE AGENDA FOR THIS MEETING IS SET FORTH BELOW:

COMMUNICATIONS FROM THE PUBLIC

PLEASE NOTE: members of the public will be provided the opportunity to directly address the City Council & Planning Commission concerning the item described below before the City Council/Planning Commission considers such item. No other business shall be considered.

CALL TO ORDER

- ROLL CALL:** MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER CERVANTEZ, COUNCIL MEMBER MANLY AND COUNCIL MEMBER MOLINA.
- PLANNING COMMISSION:** CHAIR BARRON, VICE CHAIR CUNDIEFF, COMMISSIONER BRITTINGHAM, COMMISSIONER CHAMPENOIS AND COMMISSIONER KEITH.
- STAFF:** CITY MANAGER KOLBOW, ASSISTANT CITY ATTORNEY KEARNS, CITY CLERK GERDES, PLANNING DIRECTOR LUCIA AND CEQA CONSULTANT WENDY WORTHEY.

PLEDGE OF ALLEGIANCE

WORKSHOP ITEMS

1. LAND USE AND ENTITLEMENT WORKSHOP.

RECOMMENDATION: That the City Council and Planning Commission receive and file the workshop report.

COUNCIL MEMBERS' & PLANNING COMMISSIONERS' COMMENTS & REPORTS

ADJOURNMENT

The City Council hereby adjourns this Special Meeting. The next Regular Meeting of the City Council will be held on Monday, May 1, 2023 at 6:00 p.m. The Planning Commission hereby adjourns this Special Meeting. The next Regular Meeting of the Planning Commission will be held on Monday, May 8, 2023 at 6:00 p.m.



SUBJECT: LAND USE AND ENTITLEMENT WORKSHOP

MEETING DATE: April 22, 2023

PREPARED BY: Will Kolbow, City Manager
Kelly Lucia, Planning Director
Brendan Kearns, Assistant City Attorney

RECOMMENDATION: That the City Council and Planning Commission receive and file the workshop report.

BACKGROUND: The City of Calimesa has been experiencing unprecedented growth over the past several years, with our Planning Department receiving applications weekly for development and redevelopment projects, both large and small. Land use decisions are one of the most important City functions, as it impacts our communities as well as how and at what levels the City can provide services. Therefore, we believe it is in the best interest of the City Council, Planning Commission, and the public to thoroughly understand all that goes into the land use process, from initial application to Public Hearing. Further, a review of fundamental planning topics is necessary to provide full context. The goal of this workshop is to ensure all those interested in land use decisions are fully informed of the process so meaningful dialogue can take place in conjunction with those decisions.

DISCUSSION: The workshop is structured such that the City Council, Planning Commission, and the public will understand the overall process, regardless of what type of application is under consideration. Additionally, it is important to note that, because no particular application is agendized for discussion nor has been noticed for a public hearing, it would be improper and inconsistent with the Brown Act to discuss any pending application during this workshop. However, prior project applications may be used to provide context or clarification of particular aspects of the entitlement process.

Topics that staff plans to cover include:

- Fundamental planning topics such as the General Plan and Specific Plans, zoning and land use, and the California Environmental Quality Act (CEQA)
- The entitlement process, including:
 - Types of development projects (residential, retail, industrial, institutional)
 - Types of applications (ministerial vs. discretionary, development plan reviews, conditional use permits, variances, subdivisions)
 - Process overview and flowchart
 - Statutes and case law that govern bias in the entitlement process

- Public Meetings
 - Types of public meetings (workshops, CEQA-required meetings, public hearings)
 - Brown Act as it applies to public hearings
 - Public comments (EIR, during public hearings, etc.)
- Roles of the City Council, Planning Commission, City staff, applicants, and the public
- Land use decisions and their effects on the community, economic development, and public infrastructure

Staff will provide a detailed presentation covering these topics, as well as others that may come up as a result of questions and further refinement on our presentation. After the staff presentation, the public will be invited to ask questions about the process. As mentioned previously, since no applications are on the agenda for discussion, we are prohibited from discussing those applications.

After the public asks their questions, members of the City Council and Planning Commission will be given time to ask questions of staff as well as provide their input and insight on the process from their perspective. The City is fortunate to have several members of both the Council and Commission that have been through this process many times, and that experience can provide further context and understanding.

The City is committed to educating the public on how the city government operates, and we hope that this workshop is the first of many opportunities to provide insight into what we do.

FISCAL IMPACT: None.

ATTACHMENTS: None.