



City of Calimesa
Regular Meeting of the Calimesa City Council

Meeting Agenda

Monday, May 2, 2022 – 6:00 p.m.

Norton Younglove Multipurpose Senior Center
908 Park Avenue, Calimesa, CA 92320

The Calimesa City Council will be conducting this meeting in the Norton Younglove Senior Center. Members of the public may participate in this meeting in one of two ways:

- 1) In person at the Norton Younglove Senior Center, 908 Park Avenue, Calimesa, CA 92320.
- 2) By viewing the meeting on **Facebook Live**, beginning at 6:00 p.m. at <https://www.facebook.com/cityof.calimesa>

Submission of Public Comments: If attending the meeting, public comment will be allowed by completing a blue speaker slip and providing it to the City Clerk at the meeting. **Please observe a time limit of three (3) minutes when giving your presentation.** When called upon, please step forward to the microphone, state your name for the record, whom you represent and any statement you wish to make. **Please be advised that you may not defer your three (3) minutes to another speaker.** Otherwise, public comment will be accepted via email. Please send comments via email to the Calimesa City Clerk at dgerdes@cityofcalimesa.net. Identify public comment or the specific agenda item you wish to comment on in your email's subject line. You may submit comments on any agenda item. Emailed comments must be submitted by **5:30 p.m. on Monday, May 2, 2022** and will be read into the record by the City Clerk. Electronic comments on agenda items may only be submitted via email and comments via text and social media (Facebook, Twitter, etc.) will not be accepted.

William Davis, Mayor ♦ Jeff Cervantez, Mayor Pro Tem
Wynona Duvall, Council Member ♦ Wendy Hewitt, Council Member ♦ Linda Molina, Council Member
Bonnie Johnson, City Manager ♦ Quinn Barrow, City Attorney

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office, (909) 795-9801. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Any public writings distributed by the City to at least a majority of the Council Members regarding any item on this regular meeting agenda will be made available at the public counter at City Hall located at 908 Park Avenue, Calimesa, CA 92320.

CALL TO ORDER

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM CERVANTEZ, COUNCIL MEMBER DUVALL, COUNCIL MEMBER HEWITT AND COUNCIL MEMBER MOLINA.

STAFF: CITY MANAGER JOHNSON, CITY ATTORNEY BARROW, CITY CLERK GERDES, FINANCE DIRECTOR REID, PLANNING MANAGER LUCIA, PUBLIC WORKS DIRECTOR MONSON, CITY ENGINEER THORNTON, FIRE CHIEF O'CONNELL AND SHERIFF CAPTAIN SALAS.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS FROM THE PUBLIC

Anyone wishing to address the Council on any item within the Council's jurisdiction that is not on the agenda may do so at this time. This is not a time for City Council discussion of non-agenda items. After receiving public comments, Council Members or staff, after being recognized by the Mayor, may briefly respond to statements made by the public or questions posed by the public. In addition, Council Members may ask questions for clarification or make a referral to staff for factual information to be reported back to the Council at a later meeting.

APPROVAL OF THE AGENDA

RECOMMENDATION: Move to approve the agenda

Motion _____ Second _____ Vote _____

CONSENT CALENDAR (Items 1 – 10)

The following Consent Calendar items are expected to be routine and non-controversial. Council will act upon them at one time without discussion. Any Council Member or staff member may request removal of an item from the Consent Calendar for discussion.

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
a) City Council action minutes of a regular meeting of April 18, 2022.
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
a) There are no minutes ready for approval at this time.
3. APPROVAL OF WARRANT REGISTERS.
a) Check Register Report with a total of \$619,367.74 (Check Nos. 38529 to 38597)
b) April 14, 2022 Payroll of \$78,556.53
4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA.
This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.
5. TREASURER'S REPORT FOR THE MONTH ENDED MARCH 31, 2022
RECOMMENDATION: That the City Council receive and file the Investment Report for the month ended March 31, 2022.
6. ADOPTION OF RESOLUTION NO. 2021-20 APPROVING A CPI RATE INCREASE BY CR&R, INCORPORATED EFFECTIVE JULY 1, 2021.
RECOMMENDATION: That the City Council adopt Resolution No. 2022-16, a Resolution of the City Council of the City of Calimesa, California approving a CPI rate increase by CR&R, Incorporated effective July 1, 2022.
7. AGREEMENT FOR PROFESSIONAL SERVICES – CITY MANAGER RECRUITMENT.
RECOMMENDATION: That the City Council approve a professional services agreement with HR Dynamics & Performance Management, Inc. in an amount not-to-exceed \$22,585.
8. RENEWAL OF LAW ENFORCEMENT CONTRACT
RECOMMENDATION: That the City Council approve renewing the law enforcement contract with the Riverside County Sheriff's Department and authorize the Mayor to execute the agreement.

9. EMERGENCY CLEANUP OF SEPTIC TANK LEAK ON HARRUBY DRIVE.

RECOMMENDATION: *That the City Council adopt Resolution No. 2022-17 making findings in support of a waiver of public bidding requirements and amending the FY 2021-22 budget to include an appropriation in the amount of \$22,569.97 for emergency cleanup services.*

10. APPROVE AMENDED AGREEMENT WITH RIVERSIDE COUNTY DEPARTMENT OF HOUSING, HOMELESS PREVENTION AND WORKFORCE SOLUTIONS (HHPWS) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT NO. 5.CM.01-21, NORTON YOUNGLOVE SENIOR CENTER ADA IMPROVEMENT PROJECT NO 2020-02.

RECOMMENDATION: *That the City Council approve an amended agreement with Riverside County Department of Housing, Homeless Prevention and Workforce Solutions (HHPWS) for Community Development Block Grant (CDBG) Project No. 5.CM.01-21 for the amount of \$46,067.70 for the construction of the Norton Younglove Senior Center ADA Improvement Project No 2020-02.*

POLICE CHIEF COMMENTS & REPORTS

FIRE CHIEF COMMENTS & REPORTS

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS

This is the time for comments, announcements and/or reports on meetings attended at public expense as required by AB 1234.

BUSINESS ITEMS

11. NEW CALIMESA WEBSITE REVEAL.

RECOMMENDATION: *That the City Council receive and file the report received on the new website.*

COUNCIL MEMBERS' COMMENTS & REPORTS

This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

CITY MANAGER COMMENTS & REPORTS

CLOSED SESSION ITEMS

- A. **CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION Government Code Section 54956.9(d)(2)(e)(5)** - A point has been reached where, in the opinion of the City Council, on the advice of its City Attorney based on existing facts and circumstances, there is a significant exposure to litigation against the City. A threat of litigation is available upon request at the City Clerk's Office at City Hall, 908 Park Ave, Calimesa, CA 92320.

ADJOURNMENT

Adjourn to the Regular Meeting of the City Council on Monday, May 16, 2022 at 6:00 p.m.



City Council Meeting Agenda Report

Agenda Item No. 1

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES

MEETING DATE: May 2, 2022

PREPARED BY: Darlene Gerdes, Deputy City Manager/City Clerk

RECOMMENDATION: That the City Council approve the action minutes as presented for the Regular City Council meeting of April 18, 2022.

ATTACHMENTS:

Attachment A: City Council action minutes of April 18, 2022 regular meeting.

City Of Calimesa
City Council Minutes of Regular Meeting
April 18, 2022

Members of the public were encouraged to participate in this meeting in one of two ways:

- 1) In person at the Norton Younglove Senior Center, 908 Park Avenue, Calimesa, CA 92320, maintaining a 6-foot distance from others.
- 2) By viewing the meeting on **Facebook Live**, beginning at 6:00 p.m. at <https://www.facebook.com/cityofcalimesa>

Submission of Public Comments: Those attending the meeting were allowed to speak during public comment by completing a blue speaker slip and providing it to the City Clerk at the meeting. Otherwise, public comment was accepted via email to the Calimesa City Clerk at dgerdes@cityofcalimesa.net with a deadline of **5:30 p.m. on Monday, April 18, 2022.**

CALL TO ORDER 6:00 p.m. by Mayor Davis

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM CERVANTEZ, COUNCIL MEMBER DUVALL, COUNCIL MEMBER HEWITT AND COUNCIL MEMBER MOLINA.

ABSENT: NONE

STAFF: CITY MANAGER JOHNSON, CITY ATTORNEY BARROW, CITY CLERK GERDES, FINANCE DIRECTOR REID, PLANNING MANAGER LUCIA, CITY ENGINEER THORNTON, PUBLIC WORKS ENGINEER BAILEY, FIRE CHIEF O'CONNELL AND SHERIFF CAPTAIN SALAS.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Mayor Pro Tem Cervantez.

COMMUNICATIONS FROM THE PUBLIC

None

APPROVAL OF THE AGENDA

MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER HEWITT, CARRIED 5-0 TO APPROVE THE AGENDA AS PRESENTED.

Mayor Davis asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed.

CONSENT CALENDAR (Items 1 – 9)

The following Consent Calendar items are expected to be routine and non-controversial. Council will act upon them at one time without discussion. Any Council Member or staff member may request removal of an item from the Consent Calendar for discussion.

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
 - a) **City Council action minutes of a regular meeting of April 4, 2022.**
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
 - a) **Library Commission action minutes of February 1, 2022 regular meeting.**
 - b) **Planning Commission action minutes of special meeting of January 24, 2022.**
3. APPROVAL OF WARRANT REGISTERS.
 - a) **Check Register Report with a total of \$151,778.24(Check Nos. 38478 to 38528)**
 - b) **March 31, 2022 Payroll of \$73,487.64
April 1, 2022 Council Payroll of \$1,673.25**
4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA.

This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.
5. TRAVEL EXPENSES

RECOMMENDATION: That the City Council move to approve the Council Travel Training and Meeting/Mileage Expenses Report through March 31, 2022.
6. 2021 GENERAL PLAN ANNUAL PROGRESS REPORT AND 2021 HOUSING ELEMENT PROGRESS REPORT.

RECOMMENDATION: That the City Council receive and file the attached General Plan Annual Progress Report and Housing Element Annual Progress Report and provide direction to Staff to send the reports to the City Council. Please note that the California Department of Housing and Community Development (HCD) and the Office of Planning and Research (OPR) received the reports on March 30, 2022. The Planning Commission received the reports at the regular meeting of April 11, 2022.
7. ACCEPTANCE AND APPROVAL OF NALOXONE DISTRIBUTION PROJECT APPLICATION - STATE OF CALIFORNIA HEALTH AND HUMAN SERVICES AGENCY DEPARTMENT OF HEALTH CARE SERVICES

RECOMMENDATION: That the City Council authorize the acceptance of (48) units of Naloxone available via the State of California Health and Human Services Agency Department of Health Care Services Naloxone Distribution Project and direct staff to comply with program participation and application requirements on a continuing basis under the supervision and direction of the Fire Chief and the Fire Department Emergency Medical Services Basic Life Support (BLS) Program.

8. AWARD CONSTRUCTION CONTRACT FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT NO. 5.CM.01-22, NORTON YOUNGLOVE SENIOR CENTER ADA IMPROVEMENT PROJECT NO 2020-02.

RECOMMENDATION: That the City Council:

1. **Award a construction contract to I.E. General Engineering, Inc. for the amount of \$46,067.70 for the construction of the Norton Younglove Senior Center ADA Improvement Project No 2020-02; and**
 2. **Approve a construction contingency of 10% for the amount of \$4,068, a design budget of \$3,500 for plans specifications and bidding, and a budget for the management of construction of 12% including inspection and materials testing of in the amount of up to \$5,500; for a total project cost of \$59,135.70 and**
 3. **Approve the Plans and Specifications; and**
 4. **Approve Resolution 2022-14, a Resolution of the City of Calimesa authorizing award to a single bidder for the construction of the Norton Younglove Senior Center ADA Improvement Project No 2020-02.**
9. WILDLAND PROTECTION AGREEMENT BETWEEN THE CITY OF CALIMESA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

RECOMMENDATION: That the City Council adopt Resolution 2022-15, a Resolution of the City Council of the City Calimesa approving an Agreement between the City and the California Department of Forestry and Fire Protection (CAL FIRE) for Protection of Wildlands within the Local Agency Responsibility Area (LRA) of the City, approving the Wildland Operating Plan between the City of Calimesa and the CAL FIRE/Riverside Unit, approving an Agreement Summary with CAL FIRE, and authorizing the City Manager to execute these Agreements and related documents.

MOTION BY COUNCIL MEMBER DUVALL, SECONDED BY COUNCIL MEMBER HEWITT, CARRIED 5-0 TO APPROVE THE CONSENT CALENDAR AS PRESENTED.

CHAMBER OF COMMERCE REPORTS

Chamber Vice President Phillips provided the following report: The Chamber breakfast was held on April 12, 2022 with Cyndi Pierce from Twin Graphics as the speaker, the next breakfast will be held on May 10, 2022 at Kafé Royale. April 25, 2022 is the deadline for Chamber Scholarship Applications with the Scholarship Tea being held on May 12, 2022 at the Calimesa Event Center with Supervisor Hewitt as the guest speaker. The cost is \$30.00 and tickets may be purchased on the Chamber website. Membership statistics for April are as follows: 3 new members, 5 renewals with 137 total members. Hungry Games will start on May 2nd and run through June 27th with winners notified in July.

POLICE CHIEF COMMENTS & REPORTS

Captain Salas reported 366 calls for service between April 1st and 17th with 6 assaults, 2 domestic violence, 2 burglaries, 5 DUI calls – no arrests, 12 grand thefts, 13 petty thefts,

1 drug call, 9 traffic citations, 6 traffic collisions and 4 stolen vehicles.

FIRE CHIEF COMMENTS & REPORTS

Fire Chief O'Connell reported 510 calls for service since January 1, 2022, 351 of those calls being medical aide, 19 fires, 12 mutual aid out of the City and 4 mutual aids into the City. 127 miscellaneous calls for public assistance. He further reported that they assisted with a residential structure fire in Beaumont. He stated that the 1st round of weed abatement inspections had been completed with a second inspection to take place in 30 days. He reported that the annual wildfire training refresher was held over the weekend. He further reported that all apparatuses have been serviced and annual inspections completed making them ready for the upcoming fire season.

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS

This is the time for comments, announcements and/or reports on meetings attended at public expense as required by AB 1234.

Council Member Molina reported that she attended an RTA Budget and Finance Committee meeting.

PUBLIC HEARINGS

10. PUBLIC HEARING: REVISIONS TO THE CITY'S COMPREHENSIVE FEE SCHEDULE

RECOMMENDATION: That the City Council conduct the public hearing and adopt Resolution No. 2022-05, adopting updates to the Comprehensive Fee Schedule for certain Building Department fees.

Mayor Davis opened the public hearing.

City Manager Johnson presented the agenda report and introduced Ron Grider, Building Official who answered questions of the Council.

There was no public testimony.

Mayor Davis closed the public hearing.

After Council discussion the following action was taken:

MOTION BY MAYOR PRO TEM CERVANTEZ, SECONDED BY COUNCIL MEMBER MOLINA, CARRIED 5-0 TO ADOPT RESOLUTION NO. 2022-05, ADOPTING UPDATES TO THE COMPREHENSIVE FEE SCHEDULE FOR CERTAIN BUILDING DEPARTMENT FEES.

COUNCIL MEMBERS' COMMENTS & REPORTS

This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

Council Member Hewitt reported that she attended the Morongo Community Awards event, adding that they presented over \$200,000 in awards stating it was a nice event.

Mayor Pro Tem Cervantez spoke regarding the Countyline Road Ground Breaking that took place earlier in the day, stating that he was excited about the coordination between both the City of Calimesa and City of Yucaipa for the project.

Council Member Duvall reported that she attended the April 7, 2022 Overlay Zone Project Zoom meeting and the April 11, 2022 San Gorgonio Pass Water Agency meeting where they discussed an agreement to provide GAP Funding to the Cabazon Water District and consideration of continued participation in the Delta Conveyance Project & Determining California Environmental Quality Act Exemption. She further reported that she attended the April 13, 2022 Community Outreach Award Luncheon at Morongo Resort & Casino.

CITY MANAGER COMMENTS & REPORTS

City Manager Johnson reminded Council of the WRCOG General Assembly that would be held on June 23, 2022 and requested that they inform Deputy City Manager/City Clerk Gerdes if they plan to attend.

RECESS TO CLOSED SESSION

City Attorney Barrow announced the Closed Session Item and Mayor Davis recessed the meeting to Closed Session at 6:32 p.m.

A. CLOSED SESSION CONFERENCE INVOLVING WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG), A JOINT POWERS AUTHORITY - Pursuant to Government Code Section 54956.96 A, Subsection (1)(B), the City Council will go into closed session to receive a report from City WRCOG Representative Wendy Hewitt concerning: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** Pursuant to Government Code Section 54956.9(d)(1): Western Community Energy, Debtor, United States Bankruptcy Court, Central District -- Riverside Division, Case No. 6:21-bk-12821-SY

CLOSED SESSION ANNOUNCEMENT

- a. Direction was given to City Attorney and City Manager with no reportable action.

ADJOURNMENT

Meeting was adjourned at 7:05 p.m. to the Regular Meeting of the City Council on Monday, May 2, 2022 at 6:00 p.m.

Respectfully Submitted,

Darlene Gerdes, City Clerk