



Regular Meeting of the Calimesa City Council

Meeting Agenda

Monday, November 6, 2023 – 6:00 p.m.

CALIMESA
California

Norton Younglove Multipurpose Senior Center
908 Park Avenue, Calimesa, CA 92320

The Calimesa City Council will be conducting this meeting in the Norton Younglove Senior Center. Members of the public may attend this meeting in person at the Norton Younglove Senior Center, 908 Park Avenue, Calimesa, CA 92320, or the public may view the City Council meetings live at <https://www.facebook.com/cityof.calimesa> or <https://www.youtube.com/@calimesacity900/live> beginning at 6:00 p.m.

Submission of Public Comments: If attending the meeting, public comment will be allowed by completing a speaker slip and providing it to the City Clerk at the meeting. **Please observe a time limit of three (3) minutes when giving your presentation.** When called upon, please step forward to the microphone, state your name for the record, whom you represent and any statement you wish to make. **Please be advised that you may not defer your three (3) minutes to another speaker.**

William Davis, Mayor ♦ Wendy Hewitt, Mayor Pro Tem
Jeff Cervantez, Council Member ♦ John Manly, Council Member ♦ Linda Molina, Council Member
Will Kolbow, City Manager ♦ Quinn Barrow, City Attorney

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office, (909) 795-9801. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. Any public writings distributed by the City to at least a majority of the Council Members regarding any item on this regular meeting agenda will be made available at the public counter at City Hall located at 908 Park Avenue, Calimesa, CA 92320.

CALL TO ORDER

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER CERVANTEZ, COUNCIL MEMBER MANLY AND COUNCIL MEMBER MOLINA.

STAFF: CITY MANAGER KOLBOW, CITY ATTORNEY BARROW, CITY CLERK GERDES, FINANCE DIRECTOR REID, PLANNING DIRECTOR LUCIA, PUBLIC WORKS ASSOCIATE ENGINEER SHAKIR, CITY ENGINEER THORNTON, FIRE CHIEF O'CONNELL AND SHERIFF CAPTAIN PETERSON.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS FROM THE PUBLIC

Pursuant to the Brown Act, this is the opportunity for members of the public to directly address the Council on any item within the Council's subject matter jurisdiction. Please note that this is also the time in which members of the public may address the Council on any item on the Consent Calendar. This is not the time for City Council discussion of non-agenda items. After receiving public comments, Council Members, or staff, after being recognized by the Mayor, may briefly respond to statements made by the public or questions posed by the public. In addition, Council Members may ask questions for clarification or make a referral to staff for factual information to be reported back to the Council at a later meeting.

APPROVAL OF THE AGENDA, CONSENT CALENDAR AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to notify the public of any changes to the agenda; such as removal of an agenda item, rearrangement of the agenda, postponement of an agenda item or continuance of an item to a future meeting. This is also the time for the City Council to remove items from the Consent Calendar for individual consideration. Waiver of full reading of ordinances does not take policy action or approve or disapprove any ordinances on the agenda, it simply means that the entire text of the ordinance will not be read.

RECOMMENDATION: Move to approve the agenda and consent calendar

Motion _____ Second _____ Vote _____

CONSENT CALENDAR (Items 1 – 11)

The following items on the Consent Calendar are routine and customary items and are enacted by a single motion, with the exception of items previously removed during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

- 1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
a) There are no minutes ready for approval at this time.
- 2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
a) There are no minutes ready for approval at this time.
- 3. APPROVAL OF WARRANT REGISTERS.
a) Check Register Report with a total of \$895,288.71 (Check Nos. 41021 to 41124)
b) October 12, 2023 Payroll of \$111,556.93
October 26, 2023 Payroll of \$113,282.85
- 4. STATEMENT OF INVESTMENT POLICY.
RECOMMENDATION: That the City Council adopt Resolution No. 2022-68 a Resolution of the City Council of the City of Calimesa, California adopting a Statement of Investment Policy for Fiscal Year 2023-24.
- 5. CAL OES DESIGNATION OF APPLICANT’S AGENT.
RECOMMENDATION: That the City Council approve the Cal OES Designation of Applicant’s Agent.
- 6. CITY OF CALIMESA PROPERTY TAX – TAX YEAR 2023/24.
RECOMMENDATION: That the City Council receive and file the City of Calimesa Property Tax Newsletter Tax Year 2023/24.
- 7. SPECIAL TAX AND BOND ACCOUNTABILITY REPORTS FOR PUBLIC SERVICES COMMUNITY FACILITIES DISTRICT NO. 1, COMMUNITY FACILITIES DISTRICT NO. 2012-1(SINGLETON HEIGHTS), COMMUNITY FACILITIES DISTRICT NO. 2013-1(JP RANCH) AND COMMUNITY FACILITIES DISTRICT NO. 2018-1 (SUMMERWIND TRAILS) FOR FISCAL YEAR 2022-23.
RECOMMENDATION: That the City Council receive and file Special Tax and Bond Accountability Reports for Fiscal Year 2022-23.

8. SUMMERWIND TRAILS PLAN PHASE 1 PARK: REDUCTION OF FAITHFUL PERFORMANCE BOND.

RECOMMENDATION: That the City Council:

- a. **Accept the Park Improvements Completed by the Developer.**
- b. **Authorize Staff to reduce the Park Improvement Faithful Performance Bonds to 10% of the total amount to be retained as the Warranty Bonds for a period of 1 year.**
- c. **Authorize Staff to release the Payment Bonds.**

9. CALRECYCLE GRANT RESOLUTION.

RECOMMENDATION: That the City Council:

- a. **Adopt Resolution No. 2023-69, a Resolution of the City Council of the City of Calimesa California, authorizing submittal of individual grant applications for all CalRecycle grant programs for which the City of Calimesa is eligible, and**
- b. **Identify the City Manager as the signature authority authorized to sign all grant-related documents necessary to implement and close out the grants.**

10. APPROVE SUPPLEMENTAL AGREEMENT WITH RIVERSIDE COUNTY DEPARTMENT OF HOUSING, HOMELESS PREVENTION AND WORKFORCE SOLUTIONS (HHPWS) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT NO. 5.CM.04-23, NORTON YOUNGLOVE SENIOR CENTER ADA IMPROVEMENTS, PHASE III, PROJECT NO 2022-08 (PROJECT.)

RECOMMENDATION: That the City Council approve an amended agreement with Riverside County Department of Housing, Homeless Prevention and Workforce Solutions (HHPWS) for Community Development Block Grant (CDBG) Project No. 5.CM.01-21 for the amount of \$32,722 for the construction of the Norton Younglove Senior Center ADA Improvements, Phase III, Project No 2022-08 (Project).

11. TENTATIVE TRACT MAP 36583 IN THE CITY OF BEAUMONT – RELEASE OF CV COMMUNITIES, LLC BOND AND ACCEPT EXETER CHERRY VALLEY, LLC BOND FOR THE I-10/CHERRY VALLEY INTERCHANGE.

RECOMMENDATION: That the City Council authorize staff to release the CV Communities Bond (Bond No. 1000757382) in the amount of \$1,000,000.00 and accept Exeter Cherry Valley Bond (Bond No. 800113435) in the same amount for the Cherry Valley Interchange for plans, specifications, estimates and right-of-way acquisition.

SHERIFF CAPTAIN COMMENTS & REPORTS

FIRE CHIEF COMMENTS & REPORTS

BUSINESS ITEMS

12. SHOP LOCAL CALIMESA DIGITAL GIFT CARD PROGRAM.

RECOMMENDATION: That the City Council adopt Resolution No. 2023-70, approving a contract with Hinderliter, de Llamas and Associates, Inc. (HdL); a contract with Yiftee, Inc. for the development of a digital gift card program, and allocate \$50,000 from General Fund unreserved fund balance for the purpose of implementing a strategy to support local businesses with a shop local digital gift card program.

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS/CONFERENCES

This is the time for general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

CITY MANAGER COMMENTS & REPORTS

CLOSED SESSION ITEMS

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: City Manager

ADJOURNMENT

Adjourn to the Regular Meeting of the City Council on November 20, 2023, at 6:00 p.m.



City Council Meeting
Agenda Report

Agenda Item No. 1

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES
MEETING DATE: November 6, 2023
PREPARED BY: Darlene Gerdes, Deputy City Manager/City Clerk

There are no minutes ready for approval at this time.



CALIMESA
California

City Council Meeting
Agenda Report

Agenda Item No. 2

SUBJECT: APPROVAL OF COMMISSION MEETING MINUTES
MEETING DATE: November 6, 2023
PREPARED BY: Darlene Gerdes, Deputy City Manager/City Clerk

There are not minutes ready for approval at this time.



City Council Meeting Agenda Report

Agenda Item No. 3

SUBJECT: APPROVAL OF WARRANT REGISTER

MEETING DATE: November 6, 2023

PREPARED BY: Celeste Reid, Finance Director

RECOMMENDATION: That the City Council approve the Warrant Register as presented.

SUMMARY: The attached Check Register Report for City Council's approval is as follows:

- a) Check Register Report with a total of \$895,288.71 (Check Nos. 41021-41124)
- b) October 12, 2023 Payroll of \$111,556.93
October 26, 2023 Payroll of \$113,282.85