

City Of Calimesa
City Council Minutes of Regular Meeting
May 15, 2023

CALL TO ORDER 6:00 p.m. by Mayor Davis

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER CERVANTEZ, COUNCIL MEMBER MANLY AND COUNCIL MEMBER MOLINA.

ABSENT: NONE

STAFF: CITY MANAGER KOLBOW, CITY ATTORNEY BARROW, CITY CLERK GERDES, FINANCE DIRECTOR REID, CITY ENGINEER THORNTON, PUBLIC WORKS ENGINEER SHAKIR, FIRE CHIEF O'CONNELL AND SHERIFF LT. OLSEN.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Fire Chief O'Connell.

APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to notify the public of any changes to the agenda; remove items from the Consent Calendar for individual consideration or rearrange the order of the agenda. City staff may also request removal of an item from the Consent Calendar for individual discussion, or notify the public that an agenda item may be taken off the agenda, postponed or continued. Waiver of full reading of ordinances does not take policy action or approve or disapprove any ordinances on the agenda, it simply means that the entire text of the ordinance will not be read.

Mayor Davis asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed from the Consent Calendar. The agenda was approved by the following action:

MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY MAYOR PRO TEM HEWITT, CARRIED 5-0 TO APPROVE THE AGENDA AS PRESENTED.

COMMUNICATIONS FROM THE PUBLIC

Pursuant to the Brown Act, this is the opportunity for members of the public to directly address the Council on any item within the Council's subject matter jurisdiction, including items on the agenda. Please note that this is also the time in which members of the public may address the Council on any item on the Consent Calendar. This is not the time for City Council discussion of non-agenda items. After receiving public comments, Council Members, or staff, after being recognized by the Mayor, may briefly respond to statements made by the public or questions posed by the public. In addition, Council Members may ask questions for clarification or make a referral to staff for factual information to be reported back to the Council at a later meeting.

Danae Delaney, 223 Tanglewood Drive, Calimesa provided clarification of the public comments she made at the March 20, 2023 City Council meeting, stating that there were no attacks or claims, that she was only looking for legalities and governance, not wrong doing and that she learned that Mayor Davis does not want to show evidence of bias. She further stated that during her public comments she had been interrupted, told when she was done and never allowed to pass 3 minutes, adding that she does not entitle herself to the liberty of more than 3 minutes. She concluded her comments stating that she is glad that there is no evidence of bias.

John Gates, 9633 Rosedale Drive, Calimesa sent a public comment via email providing public suggestions for alternative developments for the proposed Oak valley North Bircher Project that he obtained from the Calimesa Strong Facebook page. The suggestions are as follows: movie theater, arcades and retail shops, bowling alley, pitch and putt golf course, baseball fields, park and walking trails, roller rink, urgent care facility, assisted living facility, medical office complex, non-fast food restaurants, a high school building, botanical gardens and a community event center.

CONSENT CALENDAR (Items 1 – 12)

The following items on the Consent Calendar are routine and customary items and are enacted by a single motion, with the exception of items previously removed during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
 - a) ***City Council/Planning Commission Joint Workshop meeting of April 22, 2023.***
 - b) ***City Council action minutes of the regular meeting of May 1, 2023***
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
 - a) ***Library Commission action minutes of March 7, 2023 regular meeting.***
 - b) ***Library Commission action minutes of April 4, 2023 regular meeting.***
 - c) ***Parks, Trails & Community Services Comm action minutes of April 5, 2023 regular meeting.***
 - d) ***Planning Commission action minutes of April 10, 2023 regular meeting.***
3. APPROVAL OF WARRANT REGISTERS.
 - a) ***Check Register Report with a total of \$767,473.38 (Check Nos. 40275 to 40346)***
 - b) ***May 11, 2023 Payroll of \$99,039.49.***
4. COUNCIL TRAVEL EXPENSES.

RECOMMENDATION: That the City Council move to approve the Council Travel Training and meeting/Mileage Expenses Report through April 30, 2023.
5. TREASURER'S REPORT FOR THE MONTH ENDED MARCH 31, 2023.

RECOMMENDATION: That the City Council receive and file the Investment Report for the month ended March 31, 2023.
6. REQUEST FOR PARTNERSHIP – CHAMBER OF COMMERCE FOR CALIMESA CHRISTMAS PARADE.

RECOMMENDATION: That the City Council approve the request by the Calimesa Chamber of Commerce for partnership with the City (including a fee waiver) for the Annual Calimesa Christmas Parade. Total fee waiver is estimated at \$2,520.
7. PROPOSED MSHCP FEE CPI ADJUSTMENT FOR JULY 1, 2023.

RECOMMENDATION: That the City Council adopt Resolution No. 2023-21, A Resolution of the City Council of the City of Calimesa, California implementing the proposed MSHCP Fee CPI Adjustment for Fiscal Year 2023-24, as recommended by the Western Riverside County Regional Conservation Authority (RCA).

8. WILDLAND PROTECTION AGREEMENT BETWEEN THE CITY OF CALIMESA AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE).

RECOMMENDATION: *That the City Council adopt Resolution 2023-22, a resolution of the City Council of the City of Calimesa approving an Agreement between the City and the California Department of Forestry and Fire Protection for Protection of Wildlands within the Local Agency Responsibility Area (LRA) of the City, approving the Wildland Operating Plan between the City of Calimesa and the CAL Fire/Riverside Unit, approving an Agreement Summary with Cal Fire, and authorizing the City Manager to execute these Agreements and related documents.*

9. CITY HALL RELEVELING PROJECT.

RECOMMENDATION: *That the City Council:*

- a. *Adopt Resolution No. 2023-23 making findings in support of a waiver of public bidding requirements in connection with the City Hall Releveling Project, and*
- b. *Award a contract with IE General Engineering, Inc in the amount of \$15,590.*

10. AWARDING A PROFESSIONAL SERVICES AGREEMENT FOR PROPERTY TAX MANAGEMENT AND INFORMATION SERVICES WITH HDL COREN & CONE.

RECOMMENDATION: *That the City Council award a professional services agreement for property tax management and information services with HDL Coren & Cone starting on May 15, 2023 and extending the contract through June 30, 2024 with the option to extend by mutual agreement for future fiscal year periods.*

11. COUNCIL APPROVAL OF AN ALLOCATION OF FUNDS TO BE USED FOR REVIEW AND UPDATE OF THE CALIMESA FIRE DEPARTMENT POLICIES AND PROCEDURES AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CALIMESA AND AP TRITON, LLC.

RECOMMENDATION: *That the City Council:*

- a. *Approve a Professional Services Agreement for the review and update of the Calimesa Fire Department Policy Manual between the City of Calimesa and AP Triton, LLC.*
- b. *Adopt Resolution No. 2023-24 amending the FY 2022-23 Budget to include an additional appropriation to the City Clerk/Risk Management Account for the review and update of the Calimesa Fire Department Policy Manual.*

12. 2022 GENERAL PLAN ANNUAL PROGRESS REPORT & 2022 HOUSING ELEMENT PROGRESS REPORT.

RECOMMENDATION: *That the City Council receive and file the attached General Plan Annual Progress Report and Housing Element Annual Progress Report.*

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY COUNCIL MEMBER CERVANTES, CARRIED 5-0 TO APPROVE THE CONSENT CALENDAR AS PRESENTED.

CHAMBER OF COMMERCE REPORTS

Heather Perry, Chamber Board Member provided a report as follows: A successful Chamber breakfast was held on May 9, 2023 and that the next breakfast would be held on June 13, 2023 at Kafé Royale. Nine (9) students would be awarded scholarships at the Annual Chamber Scholarship Tea on May 25, 2023 at the Edward Dean Museum. She concluded her report stated the chamber has one new member, 11 renewals with a total of 148 chamber members.

SHERIFF CAPTAIN COMMENTS & REPORTS

Lt. Olsen reported 247 calls for service May 1st – May 14th, reporting 26 traffic related citations, 13 alarm calls, 6 misdemeanor thefts, 5 felony thefts, 1 stolen vehicle with 1 recovered.

Council Member Molina stated that she had a new alarm installed on her home that went off 3 times, adding that the response from the Sheriff's Department was prompt and she thanked Lt. Olsen for the prompt response and their service.

Council Member Cervantez spoke regarding the Deputy injured in San Jacinto and asked of his condition. Lt. Olsen stated that the Deputy passed on Sunday, May 14, 2023.

FIRE CHIEF COMMENTS & REPORTS

Fire Chief O'Connell reported 613 calls for service year to date, with 419 of those calls being medical aid, 11 fires and 134 public assistance calls. He reported that the Annual Weed Abatement Program continues to be in progress suggesting that defensible space should be cleared around buildings and homes. He further reported that the department has been in contact with Cal Trans encouraging abatement along the I-10 freeway corridor.

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS

This is the time for comments, announcements and/or reports on meetings attended at public expense as required by AB 1234.

Council Member Molina reported that she attended an RTA Board meeting on May 3, 2023 where they discussed the 2023-2024 budget and approved a transit plan. She further reported that she attended the SCAG General Assembly in Palm Springs on May 4th and 5th where they honored outgoing members, and honored a member from Ventura who recently passed with an honorarium. She stated that they approved a budget schedule and membership fund, adding that Calimesa's population is 10,899 with a membership amount of \$1,504.00.

Mayor Pro Tem Hewitt reported that she attended a WRCOG meeting where they discussed the Fiscal year 2023-2024 budget, various allocated dues and stating that the fellowship program will continue as allocated in the budget, but that future fundraising, etc. would be done for the fellowship program. She added that there were several changes made to the budget resolution, stating that one was to clarify the Executive

Director's authority. She further reported that she attended a WRCOG Admin & Finance Committee meeting where she asked when the audit documents would be completed and was informed it would be available within the next month.

BUSINESS ITEMS

13. ANIMAL CONTROL SERVICES

RECOMMENDATION: That the City Council:

1. ***Waive full reading and introduce Ordinance No. 390 by title only, An Ordinance of the City of Calimesa adopting by reference Title 6 - Animals, of the Riverside County Code as the City's Animal Control Ordinance and amending the Calimesa Municipal Code.***
2. ***Waive full reading and adopt Urgency Ordinance No. 390-U by title only, An Urgency Ordinance of the City of Calimesa adopting by reference Title 6 - Animals, of the Riverside County Code as the City's Animal Control Ordinance, amending the Calimesa Municipal Code and declaring the urgency thereof.***
3. ***Set a public hearing for the adoption of Ordinance No. 390 for June 19, 2023.***

City Manager Kolbow presented the agenda report and introduced Kim Youngberg from the Riverside County Animal Control who was available for questions.

After Council discussion the following actions were taken:

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO INTRODUCE ORDINANCE NO. 390 BY TITLE ONLY, AN ORDINANCE OF THE CITY OF CALIMESA ADOPTING BY REERENCE TITLE 6 – ANIMALS, OF THE RIVERSIDE COUNTY CODE AS THE CITY'S ANIMAL CONTROL ORDINANCE AND AMENDING THE CALIMESA MUNICIPAL CODE.

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY MAYOR PRO TEM HEWITT, CARRIED 5-0 TO ADOPT URGENCY ORDINANCE NO. 390-U BY TITLE ONLY, AN URGENCY ORDINACE OF THE CITY OF CALIMESA ADOPTING BY REFERENCE TITLE 6 – ANIMALS, OF THE RIVERSIDE COUNTY CODE AS THE CITY'S ANIMAL CONTROL ORDINANCE, AMENDING THE CALIMESA MUNICIPAL CODE AND DECLARING THE URGENCY THEREOF.

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY MAYOR PRO TEM HEWITT, CARRIED 5-0 TO SET A PUBLIC HEARING FOR THE ADOPTION OF ORDINANCE NO. 390 FOR JUNE 19, 2023.

COUNCIL MEMBERS' COMMENTS & REPORTS

This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

Council Member Manly announced Pickle Ball Leagues that would be starting at the City of Yucaipa Parks and Recreation for adults and youth, with a cost of \$30 each and would be played at the Yucaipa Community Park. He spoke regarding Believe Athletics, a business located in Calimesa that offers gymnastics, tumbling and cheerleading for kids as young as 1 years old.

Council Member Cervantez stated that Crafton Hills College Graduation would be held May 24, 2023, adding it is a great time to Celebrate the graduates. He announced a groundbreaking that would be held on May 31, 2023 at the College for a new 24,000 sq. ft. performing arts center. He concurred with Council Member Manly regarding Believe Athletics, adding that his daughter participates there.

Council Member Molina attended an RCTC meeting on May 10, 2023 in Palm Desert, stating that they approved a van pool subsidy increase. She further reported that she attended a Cal Cities Zoom meeting with new Senator Steve Padilla on May 3rd. She announced the Summer Feeding Program through the School District that will start on June 12th at the 4th Street Community Park. She further announced the passing of Gloria Molina, a good friend and previous member of the Los Angeles County Board of Supervisors.

Mayor Davis spoke regarding the warmer weather, adding that the snakes are out and urged all to be careful of the snakes and too much sun.

CITY MANAGER COMMENTS & REPORTS

City Manager Kolbow provided information regarding the I-10 closures at the Cherry Valley interchange, stating that there will be some closures scheduled for the interim improvements, adding that those closures would be scheduled following the end of the school year, but dates are still to be determined. He added that staff is working with the contractor to minimize the impacts. He further stated that these are only interim improvements, that the ultimate improvements to the interchange are still in the environmental document stage with Cal Trans, adding that it will be a 60-70 million dollar project once completed.

He reported that the Yucaipa Calimesa Joint Unified School District would be considering the Summer Feeding Program Agreement at their meeting on May 16, 2023 and that he planned to attend on behalf of the City.

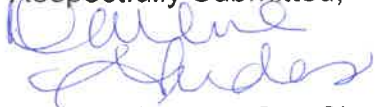
He further announced that the City of Calimesa is on the list to be considered for 5.2 million of funding approval from RCTC for the Calimesa Blvd. realignment project and that Congressman Ken Calvert has submitted requests for federal funds for Calimesa for the Countyline Road/Calimesa Blvd. Project and an EOC that will be located at the new fire station when its built. He thanked the Mayor for his participation in meeting with Congressman Calvert, stating that the Mayor was very instrumental in working with Congressman Calvert to obtain the funding allocations.

He concluded his report by announcing that he would be doing a monthly, approximately 20 minute podcast, adding that when it is ready the link would be available on the City's website and social media. He stated that his first podcast would be "What does a City Manager actually do?" He reminded Council of the Budget Workshop that would be held on Monday, May 22, 2023 at 3:30 pm.

ADJOURNMENT

Meeting adjourned at 6:38 p.m. to the Regular Meeting of the City Council on Monday June 5, 2023 at 6:00 p.m.

Respectfully Submitted,



Darlene Gerdes, City Clerk

MOTION BY COUNCIL MEMBER CERVANTEZ, SECONDED BY COUNCIL MEMBER MANLY, CARRIED 5-0 TO APPROVE THE MINUTES OF MAY 15, 2023, REGULAR MEETING AS PRESENTED.

APPROVED: June 5, 2023

